

OCP Finance and Operations Workgroup

Agenda

March 1, 2021 10:00 a.m. – 11:00 a.m.

Staff Satisfaction Survey

- Please encourage everyone to complete the Staff Satisfaction Survey.
- OCP BTS, HR, and Finance have surveys published.
- We look forward to receiving all feedback.

Aggie Access Card Activation

- Contact MrakAccess@ucdavis.edu with questions or issues.
- Only applies to Mrak Hall at this time.

Southwest Airlines Credit

- Almost \$5,000 credits were submitted to UCOP for consolidation onto a single, declining limit, credit card.
- To book Southwest airlines, contact OCPBusiness@ucdavis.edu to get help paying for the flight.
- The card hasn't been issued yet, but we expect it within the next 6-8 weeks or so.

Vendor Risk Assessments

- <https://myocp.ucdavis.edu/busops/procure/vra>

Walk-on Topics

- Mrak Elevator due for maintenance – Jen will relay request to Jorge.
- Move meetings to 10:30 a.m., reduce to 30 minutes, depending on agenda.
- Invite SSO leadership to future meeting to discuss procurement process.
- Add return to campus as standing agenda item, invite staff responsible for this initiative.
- Undergraduate student awards – Jeanene will follow up.